

Special Educational Needs



Every **Child**  
in Waltham Forest  
**Matters**

## Special Educational Needs

A guide for parents and carers



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## Letter from the Director of Waltham Forest Children's Services

Dear Parents/Carers,

I am delighted to present this booklet which has been written to help parents and carers of children with special educational needs. It provides information about the range of provision available in Waltham Forest, and gives contact details of some of the voluntary sector organisations that work with families. Those of you with internet access can also obtain information from the Waltham Forest internet site: [www.walthamforest.gov.uk](http://www.walthamforest.gov.uk)

Every Child Matters: Change for Children is a new approach to ensure the well-being of children and young people from birth to age 19.

The Government's aim is for every child, whatever their background or their circumstances, to have the support they need to:

- be healthy;
- stay safe;
- enjoy and achieve;
- make a positive contribution;
- achieve economic well-being.

This means that the organisations involved with providing services to children - from hospitals and schools, to police and voluntary groups - will be teaming up in new ways, sharing information and working together, to protect children and young people from harm and help them achieve what they want in life. Children and young people will have far more say about issues that affect them as individuals and collectively.

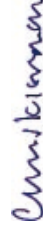
From April 2008 every local authority will be working with its partners, through children's services, to find out what works best for children and young people in its area and planning how to provide the services that best meet the needs. The Children and Young People's Plan gives details of current priorities.

A significant development currently taking place in Waltham Forest is the establishment of a multi-agency children's service. Many services for children and their families that have traditionally been provided by education, social services and health will be coming together into a new single service. Schools will remain self governing bodies, as they are at present.

The Local Authority Children's Service in partnership with schools will continue to develop provision that is well-matched to individual need, and continue to ensure that children with special educational needs are educated in mainstream settings wherever possible, while maintaining special schools for those children with the most complex needs. We aim to work closely with parents in developing plans for children with special educational needs and remain committed to the principal that children and young people should also contribute to these plans wherever possible.

If you have any queries or would like to know about what help is available for your child please contact Rhian Hughes in the SEN Team on 020 8496 3000.

Yours sincerely,



Chris Kiernan  
Director, Children's Services  
Waltham Forest

# Introduction



## The Special Educational Needs graduated approach

Some children find it much harder to learn than other children of the same age. They may need extra help in school or nursery. These children are said to have special educational needs.

It is important to identify these needs as soon as possible. Teachers continually check the progress children are making and will adapt their teaching for children having difficulties.

A very few children will have very severe or complex difficulties which require a detailed multi-disciplinary assessment by the local authority which may lead to a statement of

special educational needs. Most children with special educational needs have their needs met in their local school, without the need for a statement.

The Special Educational Needs Code of Practice gives guidance to schools and the local authority on how they should provide help for children. The Department for Children Schools and Families publish a booklet for parents explaining special educational needs called 'Special Educational Needs: a Guide for Parents and Carers'.

You can get a free copy from the department by ringing 0845 60 222 60.

## How can schools help children with special educational needs?

When a teacher first thinks a child has special educational needs they will look at how they can adapt their teaching and the work they ask the child to do. This is called differentiation.

If they think the child needs support additional to or different from other children in class they will talk to the school's Special Educational Needs Coordinator (SENCo) sometimes known as the Inclusion Coordinator. The SENCo may suggest strategies that the class or subject teacher can use. They may also decide that the child needs some additional support. This is called **School/Early Years Action** and the school/setting will involve you in any decisions that they make about how to help your child make progress and they will review these decisions at least twice a year with you.

Parents will always be told when their child is having special educational provision and you will have a chance to give your views to the school/setting about this.

Each school/setting has a special educational needs policy that explains how they plan support for children with special educational needs.

Usually some extra help within school enables a child to make progress. If it does not the SENCo will ask for advice from outside the school. This may be from an educational psychologist, a speech and language therapist or a specialist teaching service. They will assess the child's difficulties and the way they learn best and provide advice on the extra help the child may need. This is called **School/Early Years**

**Action Plus** and the specialist advice will be reflected in the support your child receives.

## Statutory assessment process

If a child has not made progress after at least 2 terms despite the additional help provided by the school and the external support at School/ Early Years Action Plus the school may need to make a referral to the local authority to request a detailed assessment to decide whether a statement is needed. This assessment is called a statutory assessment because the way the assessment is carried out is laid down in the Education Act 1996.

Some children if they have very severe and or complex needs have a statutory assessment before they start school.

When schools request a statutory assessment the local authority will make sure parents have been consulted and that there is sufficient evidence that the child really needs to be assessed in this way.

Parents may ask the local authority to start a statutory assessment and in such cases the Special Educational Needs (SEN) Team will ask the school and other agencies working with the child for information to enable a decision to be made about whether an assessment is necessary. If it is decided not to start a

statutory assessment parents have the right of appeal against that decision to the Special Educational Needs and Disability Tribunal (SENDIST).

If the statutory assessment is agreed we will seek written advice from:

- parents;
- child/young person;
- the school or early years setting the child attends;
- an educational psychologist;
- a paediatrician (doctor);
- social services;
- any other agencies or services who have worked with the child.

We will tell parents the name of the officer who can give them information and help. We do our best to ensure that you have the same named officer during the assessment process.

We have an assessment administrative team and we endeavour to gather all the advice and decide whether or not to issue a statement within the statutory 18 week timescale. Details of the assessment timescales are explained on page 6.

## The statement

If we decide to issue a statement we will first issue a proposed (draft) statement and send you as appendices all the reports gathered as part of the assessment, including your contribution and your child's (where appropriate). The proposed statement will outline your child's special educational needs and specify the provision the school plans to provide. Parents will be offered a meeting with the officer to make comments about the proposed statement. You can also arrange to meet anyone who gave advice for the assessment.

When the proposed statement is sent to you we leave the part that names a school blank. This is to give you the right to express a preference for the school you would like your child to attend. This is usually the school that your child is already attending. We will send the school a copy of the proposed statement and ask for their views.

We consider all the views expressed by parents and professionals and decide whether to make alterations to the proposed statement. We will then issue a final statement which will name the school your child should attend.

Parents may appeal to the Special Educational Needs and Disability Tribunal (SENDIST) if they disagree with Part 2, the description of your child and his/her needs, Part 3, your child's special educational needs and the provision that should be in place to meet them, or Part 4, the name of the school or setting your child should attend, of the statement. Once the statement is finalised you may have a different officer who will be responsible for all children with statements attending the same school that your child attends.

The timings for Statutory Assessment are detailed in the diagram overleaf.

## How long will the assessment take?

The Code of Practice for Special Educational Needs says it is in the interests of all concerned that statutory assessments are conducted with reasonable speed so that parents are informed as quickly as possible of the outcome and appropriate alternative arrangements are made.

|                                                                                                                                                                                                                                                                         |                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| <b>Considering whether a statutory assessment is necessary:</b><br>Following a request from either parents or professionals.                                                                                                                                            | <b>6 Weeks</b>    |
| <b>Making the assessment:</b><br>From the beginning of the assessment to the SEN Inclusion Officer's decision whether to issue a statement.                                                                                                                             | <b>10 weeks</b>   |
| <b>Drafting the proposed statement or note in lieu:</b><br>From the SEN Inclusion Officer's decision to make a statement or not.                                                                                                                                        | <b>2 weeks</b>    |
| <b>Finalising the statement</b><br>From the issue of the proposed statement to the issue of the final copy of the statement.                                                                                                                                            | <b>8 weeks</b>    |
| There are a number of reasons why an assessment may not follow the strict 26-week guide, but even if one part of the assessment is delayed (e.g. collecting reports from other agencies), the remaining parts of the procedure should still comply with the guidelines. | <b>Total = 26</b> |

## SEN Funding in schools

The money that each school gets for children with special educational needs is divided into three parts:

1. Basic school budget – this helps pay for the cost of the SENCo and other expenditure such as SEN training.

2. Delegated funding — this money is worked out according to a formula and is included in the school's additional educational needs budget. It pays for children at early years/school action, early years and school action plus and for children with statements at old levels B – D who need some small group and/or individual support.

3. Direct statement funding – the local authority helps the school to fund the statements of children who have severe and/or complex needs and require a high level of support.

The amount that each school gets as delegated funding is worked out using:

1. the results of pupil assessments and tests (foundation stage profile, key stage 1, 2 and 3 standard assessment tests (SATs);

2. the number of pupils at the school on early years/school action, early years/school action plus and with statements;

3. the number of pupils at the school who move in and out in a year;

4. the progress that pupils make while at the school.

Schools receive the money as one payment each year and are expected to use this money to meet the needs of all the pupils with SEN. This helps them to plan for the whole year.

If your child has special educational needs the school will meet with you and tell you how they will meet his/her needs and agree some targets with you. The support that you child needs will increase or decrease according to the progress that he/she makes in meeting the identified targets.

## Choosing a school

We try to ensure that as many children as possible to go to their local mainstream school. It is important that children are educated within their local community, although not all children's needs will be met within a mainstream setting. This is why there are special schools that cater for more complex and severe needs.

When you ask us to name a school in your child's statement, we aim to name a local school as most children's needs can be met at any of the local authority mainstream schools. If your child's needs are more complex or severe, it may still be possible for them to attend a mainstream school or alternatively all Waltham Forest special schools have good facilities to match children's needs within the local authority.

Some pupils who attend a special school have the opportunity to either integrate into a mainstream school or have experience of attending a mainstream school for some of the week. Each special school organises their own integration programmes or links for the pupils attending their school. We aim to increase the numbers of pupils who are given this opportunity.

## Disability discrimination

Schools must not treat any child less favourably because they have a disability (including a learning disability). They must take reasonable steps to change things so that a child with a disability is not disadvantaged when compared to other children.

The Disability Discrimination Act requires schools and local authorities to plan to improve access to mainstream education and the curriculum.

The laws in respect of disability discrimination and special educational needs are different. Not every child with a special educational need will have a disability. If you feel that your child has a disability and has been discriminated against you can appeal to the Special Educational Needs and Disability Tribunal (SENDIST).

SENDIST SEN Helpline: 01325 392 555

Website: [www.sendist.gov.uk](http://www.sendist.gov.uk)



## Parent Partnership Service

394 High Road Leyton, London, E10 6QE  
Freephone 0800 587 2521

This is an impartial service which provides information and support to parents or carers of children with special educational needs, whether it is through the statutory assessment process or for children who already have a statement. They can also support parents if the local authority has decided not to proceed with a statutory assessment, or if parents have general concerns around their child's progress

The support can be in the form of telephone contact, accompanying parents to meetings, support with preparing parents' views in writing or a combination of all these. Parent Partnership also sends out a regular newsletter and provides training and forums for parents on issues that affect pupils with special educational needs.

If you would like more details about this service, please contact Christine Willets, Parent Partnership Officer on freephone number 0800 587 2521.

## Disagreement resolution

If you disagree with any decision made relating to the statement or the local authority's decision not to assess your child, you can contact the local disagreement resolution service. The local authority will always try and work with you to try and resolve any disagreement you have. If you ask for independent mediation, this does not affect your right to appeal to the SEN & Disability Tribunal and your appeal can run alongside any mediation.

If you would like to find out more details about this service please contact John Hutchings on 020 8556 9951.



## Specialist Children's Services

The Wood Street Health Centre, 6 Linford Road, Walthamstow, London E17 3LA  
Tel: 020 8430 7777

The Specialist Children's Services provides a multi-disciplinary service to disabled children, children with health needs, their parents and carers. The local authority (education and social care) and Waltham Forest Primary Care Trust have worked together to develop an integrated service offering greater co-ordination in the way that professionals work together with families to support children.

Most of these teams are now based at The Wood Street Health Centre, but some staff may be based at other locations.

The Specialist Children's Services brings together various teams:

### Child Health Team

Tel: 020 8430 7922

The Child Health Team is responsible for recording information on the child health computer system for all children for whom Waltham Forest Primary Care Trust (PCT) is responsible. This includes children from birth to sixteen years of age (children with special needs to the age of 19).

## Child Development Team

Tel: 020 8430 7890

The Child Development Team has been set up for the diagnosis, assessment and ongoing management of any children who may have disabilities or developmental problems. It offers a multi-disciplinary assessment of children, with actual or potential developmental difficulties, to determine the nature and extent of a child's problems. The team then draft a care plan.

### Early Bird

Tel: 020 8430 7890

This is an early intervention programme where the child development team refers parents of children newly diagnosed with autism, aiming to develop an understanding of autism. This programme, devised by the National Autistic Society helps the parents of these children to understand autism and manage their children with greater confidence.

## Early Support Programme

Tel: 020 8430 7909

Early Support is a government programme to improve services to disabled children and their families. Disabled children and their families come into contact with a wide range of professionals. Early Support uses a 'team around the child' approach, with a single, multi-disciplinary assessment and identified key worker for each family.

## Community Paediatrician

Tel: 020 8430 7893 / 020 8430 7910

Community paediatricians provide an out-patient based service to children resident in Waltham Forest, as well as those attending Waltham Forest special schools. Paediatricians contribute to the multidisciplinary service at Wood Street Health Centre.

### Speech and Language Therapy Team

Tel: 020 8430 7978

The speech and language therapy team work with children with communication difficulties from a wide range of different causes. These may include language difficulties, voice problem dysfluency / stammering, and eating and drinking problems. After assessment and diagnosis, the therapist decides upon a treatment programme to maximise communication skills.

### Children's Occupational Therapy Team

Tel: 020 8430 7960

Occupational therapists help children and their families improve their ability to complete everyday activities independently. Children are referred who have difficulty managing activities such as washing, dressing, feeding themselves, getting around their home or using home and/or school facilities. An occupational therapist can treat the child and provide equipment and home adaptations.

### Children's Community Physiotherapy Team

Tel: 020 8430 7980

Children's community physiotherapy team provides physiotherapy and/or orthotic assessment, advice and input to children and young adults up to 19 years of age, who have difficulties or conditions which affect their movement, development and function. The children's community physiotherapy team works in special schools, mainstream schools, and in the community.



### The Children's Community Nursing Team and Special School Nurses

Tel: 020 8430 7930

The children community nursing team and special school nurses provide nursing support and advice to children and families living in Waltham Forest.

### Disabled Children's Social Work Team

Tel: 020 8430 7956/ 020 8430 7952

The disabled children's social work team provides social work support to disabled children and young people, aged 0-19 years old, who live in Waltham Forest.

## Social Care Respite Service

92 Leyton Green Road Respite Team

Tel: 020 8496 1417

92 Leyton Green Road, London E10 6DA

The centre is equipped and adapted to meet the needs of disabled children. It provides residential and day-care services. Referrals are made following a 'child in need' assessment and care plan recommendation.

## Portage Team

Tel: 020 8430 7995

Portage is a home-based intervention scheme for children under 5 with special needs and/or disabilities. The service works with families of early years children who have been identified as having special educational needs. Portage home visitors work in partnership with parents helping them teach their children new and useful skills. It is primarily a home based education service and the support is built on the principle that parents are the key figures in the care and development of their child.

## Special Needs Information Partnership (SNIP)

Tel: 020 8430 7944

The special needs information partnership (SNIP) is the register for children with disabilities in Waltham Forest. The register is used to plan services for children with disabilities. The Children Act 1989 requires social services to keep a register of all children with disabilities in the local authority.



# Specialist provision for early years children

## Nursery schools

Many infant and primary schools (and some special schools) in Waltham Forest have nursery provision. Children who live in the area of a mainstream school may be admitted on a part time basis after their third birthday;

as long as demand from older eligible children has already been met.

The maintained nursery schools are listed together with the primary and secondary schools on pages 17 to 22.

## Waltham Forest Early Years Service

Early years children may receive education in a variety of settings: pre-schools or day nurseries in the private and voluntary sector.

All of these centres are registered with OFSTED (Office for Standards in Education) and the majority are members of the Waltham Forest Early Years Service. The team works with settings to provide training and support in the delivery of the early years foundation curriculum.

The service has SENCos (Special Educational Needs Coordinators) who coordinate and develop the support for children with special educational needs.

A list of settings and information about finding and choosing independent childcare and education-funded places for 3 and 4 year olds is available by contacting the Early Years service on 020 8496 3000.

## Good Beginnings

'Good Beginnings' is a new programme for parents of young children with speech, language and social, communication difficulties who are waiting assessment through the child development team. It is delivered in a multi-agency approach and its aim is to empower and support parents to interact and communicate with their child. For further information please contact Elisha Brett on 020 8496 3000 or email: [Elisha.Brett@walthamforest.gov.uk](mailto:Elisha.Brett@walthamforest.gov.uk)



## Waltham Forest Children's Information Service

Community Place, 806 High Road, Leyton E10 6AE  
Telephone: 020 8539 0870  
(Open Monday - Friday 9am - 5pm)  
Telephone lines open  
Monday - Thursday - 9am-5pm,  
Friday - 4pm-5pm only

The Waltham Forest Children's Information Service (CIS) is a confidential service providing free impartial childcare information. It offers guidance to parents/carers, providers and employers on a range of childcare and related services within the London Borough of Waltham Forest including:

- registered childminders;
- registered nurseries;
- parent and toddler groups;
- after school and breakfast clubs;
- free early education for 3 and 4 year olds;
- pre-school playgroups;
- holiday play schemes;
- crèches.

## Sure Start

Sure Start is a national government funded organisation which aims to achieve better outcomes for children, parents and communities by:

- increasing the availability of childcare for all children;
- improving health, education and emotional development for young children;
- supporting parents in their role and in developing their employment aspirations.

### About Local Sure Start Programmes

Sure Start local programmes are an area-based initiative which aims to improve the health and

well-being of families and children from before birth to the age of four, so that children are ready to flourish when they go to school. Local programmes are concentrated in neighbourhoods where a high proportion of children are living in poverty.

Sure Start local programmes are delivered by local partnerships, with strong parental and community involvement. All agencies (local authorities, NHS, voluntary sector and others) are encouraged to work together in new and constructive ways in order to provide better services focused on the needs of families and young children.

## The Waltham Forest Sure Start programmes are:

Higham Hill Sure Start  
312 Higham Hill Road, Walthamstow E17 5RG  
Tel: 020 8496 5103

Riverley and Sybourn Children's Centre  
Community Place, 806 High Road, Leyton E10 6AW  
Tel: 020 8558 8421

Low Hall Children's Centre  
58 St James Street, Walthamstow E17 7PE  
Tel: 020 8496 2442

Lloyd Park Children's Centre  
Winns Avenue Entrance, Lloyd Park  
Walthamstow E17 5JW  
Tel: 020 8531 9522

The Mission Grove Children's Centre  
Buxton Road, Walthamstow E17 7EJ  
Tel: 020 8520 3487

The Woodside Children's Centre  
Woodside School, Wood Street  
Walthamstow E17 3JX  
Tel: 020 8509 4375

The Ridgeway Park Children's Centre  
82 Peel Close, Chingford E4 6XQ  
Tel: 020 8529 3885

Snowberry Children's Centre  
1 Snowberry Close, Leytonstone E15 2AH  
Tel: 020 8534 3683

# Specialist support for mainstream and special schools

## Educational Psychology and Behaviour Support Service

Ms Helen Carmichael, Summerfield Centre, Leyton Green Road, Leyton E10 6DB  
Tel: 020 8556 9951

Educational psychologists provide a supportive and advisory service to parents, mainstream schools, special schools and other agencies within the local authority. They also play a major role in the statutory assessment of children's special educational needs in accordance with the Education Act 1996 and the DCSF's "SEN Code of Practice".

Each psychologist is responsible for a distinct geographical group of schools, offering regular visits in order to provide advice, consultations, in-service training for teachers and other professional staff, discussion groups, as well as working more directly with individual pupils and families, carrying out assessments and casework as needed.

## Speech Language and Communication Provision

Mrs Krysia Szyver Head of Service, Summerfield Centre  
Leyton Green Road, Leyton, London E10 6DB  
Tel: 020 8556 9951

This is an educational provision intended to support mainstream primary schools to effectively include children with speech, language and communication difficulties.

Referrals are made by an educational psychologist in consultation with the school SENCo, speech and

language therapist, class teacher and parents/carers. Children are seen in school by the head of the language provision to determine which group would be appropriate. Children do not need a statement of special educational needs to attend but many do have one.

An outreach provision is for provided for children who cannot attend a language group at the Summerfield Centre but still require specialist intervention.

## Whitefield Outreach Service

Whitefield Schools and Centre, Macdonald Road, Walthamstow, London, E17 4AZ  
Tel: 020 8531 3426 or 020 8498 4240 (direct line)

The aim of the service is to provide specialist consultancy, training and practical support for staff in mainstream schools, to enable them to provide a good education for their pupils with communication and interaction difficulties and those with learning difficulties and developmental delay.

The service is open to all schools in Waltham Forest. Referrals are made by the school SENCo or head teacher. An appointment is then arranged to meet with the classroom staff and/or SENCo and observe the pupil. Following this, practical strategies and

support for staff are given. Written reports are submitted following this and further visits made to the school as necessary.

The service also offers training in school on a variety of topics related to communication and interaction and learning difficulties. In addition, staff from mainstream schools are able to visit Whitefield to observe the practice there.

The outreach project is staffed by teachers at Whitefield School, all of whom have practical teaching experience working with children with communication and interaction difficulties or learning difficulties and developmental delay.

## Joseph Clarke Service for Visually Impaired Pupils

Mr Peter Falconbridge Head of Service  
Ms D Weaver Deputy Head  
Vincent Road, Highams Park, London E4 9PP  
Tel: 020 8531 8361

The service consists of a team of specialist teachers who work with and offer educational advice to children with visual impairment, their parents or carers and other professionals. It is available for all children from newborn to young people in further education.

A mobility officer provides mobility training and assists in developing independence and self-help skills. Sighted guide training can also be given to parents/carers and other professionals. An IT consultant assesses the pupils' IT abilities and needs and recommends specific equipment and resources to assist in their access to the curriculum.

Teachers also make home visits in order to work with parents/carers on programmes specifically designed to stimulate and enhance their child's use of vision. Parents and other professionals are welcome to refer directly to this service.

## Service for Hearing Impaired Pupils

Donald Allan Head of Service  
Hawkswood Centre, Antlers Hill, Chingford E4 7RT

The service aim is to provide access to education for deaf children in the local authority whether in deaf provision or a mainstream school. It supports children from birth or diagnosis, through pre-school and school, to school-leaving age. It also monitors the use and maintenance of hearing aids and radio aids, provides training and guidance for mainstream teachers and attend annual reviews.

Support is provided by teachers of the deaf, communicators and teaching assistants with knowledge of sign language. The team is

Referrals are made in various ways:

- When deafness is diagnosed in infancy via the clinic
- When a child moves into the local authority
- When a teacher suspects a child has a hearing loss

The service provides:

- two Provisions at designated Primary Schools – Cann Hall and Whitehall
- one provision at Heathcote School
- support to schools in Waltham Forest



## Education Welfare Service (EWS)

Ms Margaret Fontaine, Chestnuts House,  
398 Hoe Street, Walthamstow E17 9AA  
Tel: 020 8521 4311

Education welfare officers (EWOs) aim to deliver a high quality and efficient service to all schools, children, parents and carers in Waltham Forest in order to promote good school attendance and to assist, support and increase the children's potential through both gaining and maintaining access to education.

EWOs work directly with parents/carers and children via home visits and/or meetings in school following a referral. They also have regular consultation with headteachers and other school staff in respect of attendance and child protection/welfare matters either in person or by other means of communication.

Referrals are made by schools and other agencies. Parents can also make a referral through the school or contact the Education Welfare Service direct, if they have concerns about their child's education.

## Behaviour Support Service (BSS)

Burnside Avenue, Chingford E4 8YJ  
Tel: 020 8709 3032

The Behaviour Support Service (BSS) advises and supports schools in meeting the needs of children with social, emotional and behavioural difficulties. The key emphasis is to ensure that wherever possible, children with challenging behaviour are supported to remain within a mainstream setting. The BSS includes two behaviour support teachers, a family case worker, behaviour support advisers and a home to school support worker.

Other elements of the service include:

- training for support staff including learning support assistants and midday assistants
- professional development for staff across a range of topics relating to pupils with emotional and behavioural difficulties, effective behaviour management and the development of pro-social skills;
- support and advice for parents of pupils with emotional and behavioural difficulties.



# Mainstream nursery, primary and secondary schools

This could be subject to change with the local amalgamation of infant and junior schools:

## Nursery schools

N.B. Entries with \* are attached Infants/Primary/Junior/ Nursery Units.

### Acacia Children's Centre

Cecil Road, London, E11 3HF  
Head Teacher: Ms Rosemary Buckland  
Phone: 020 8558 4444  
Email: [Acacia.Nursery@sch.lbwf.gov.uk](mailto:Acacia.Nursery@sch.lbwf.gov.uk)  
Website: [www.wfnurseries.co.uk](http://www.wfnurseries.co.uk)

### Church Hill Nursery

Woodbury Road, London, E17 9SB  
Head Teacher: Ms Sandra Campbell  
Phone: 020 8520 4919  
Email: [ChurchHill.Nursery@sch.lbwf.gov.uk](mailto:ChurchHill.Nursery@sch.lbwf.gov.uk)  
Website: [www.wfnurseries.co.uk](http://www.wfnurseries.co.uk)

### College Gardens Nursery

82 Peel Close, London, E4 6XQ  
Head Teacher: Ms Anne Davies  
Phone: 020 8529 3885  
Email: [CollegeGardens.Nursery@sch.lbwf.gov.uk](mailto:CollegeGardens.Nursery@sch.lbwf.gov.uk)  
Website: [www.wfnurseries.co.uk](http://www.wfnurseries.co.uk)

### Low Hall Nursery

Low Hall Lane, London, E17 8BE  
Head Teacher: Ms Claire Toberman  
Phone: 020 8520 1689  
Email: [LowHall.Nursery@sch.lbwf.gov.uk](mailto:LowHall.Nursery@sch.lbwf.gov.uk)  
Website: [www.wfnurseries.co.uk](http://www.wfnurseries.co.uk)

## Primary schools

N.B. Entries with \* are attached Infants/Primary/Junior/ Nursery Units.

### Ainslie Wood Primary School \*

140 Ainslie Wood Road, London, E4 9DD  
Head Teacher: Ms Sonia Titcomb  
Phone: 020 8523 7913  
Email: [AinslieWood.School@sch.lbwf.gov.uk](mailto:AinslieWood.School@sch.lbwf.gov.uk)

### Barclay Primary School \*

Canterbury Road, London, E10 6EJ  
Head Teacher: Mr Justin James - Acting  
Phone: 020 8539 6777  
Email: [BarclayPri.School@sch.lbwf.gov.uk](mailto:BarclayPri.School@sch.lbwf.gov.uk)

### Barn Croft School \*

2 Brunel Road, London, E17 8SB  
Head Teacher: Mr Martin Lubich  
Phone: 020 8521 1145  
Email: [BarnCroft.School@sch.lbwf.gov.uk](mailto:BarnCroft.School@sch.lbwf.gov.uk)

### Beaumont Primary School \*

Burchell Road, London, E10 5AZ  
Head Teacher: Ms Heather Stephens  
Phone: 020 8556 6981  
Email: [Beaumont.School@sch.lbwf.gov.uk](mailto:Beaumont.School@sch.lbwf.gov.uk)

### Cann Hall Primary School \*

Cann Hall Road, London, E11 3NN  
Head Teacher: Miss Julie Maltwood  
Phone: 020 8534 3563  
Email: [CannHall.School@sch.lbwf.gov.uk](mailto:CannHall.School@sch.lbwf.gov.uk)  
Website: [www.cannhall.org.uk](http://www.cannhall.org.uk)

### Chapel End Infants' School \*

Brookscroft Road, London, E17 4LN  
Head Teacher: Mrs Barbara Moyhing  
Phone: 020 8527 1388  
Email: [chapelendinf.school@sch.lbwf.gov.uk](mailto:chapelendinf.school@sch.lbwf.gov.uk)  
Website: [www.chapelendnursery.co.uk](http://www.chapelendnursery.co.uk)

|                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Chapel End Junior School</b><br/> Roberts Road, London, E17 4LS<br/> Head Teacher: Ms Rosemary Fitchett<br/> Phone: 020 8527 6876<br/> Email: ChapelEndJun.School@sch.lbwf.gov.uk</p>                                                                             | <p><b>Coppermill Primary School *</b><br/> Edward Road, London, E17 6PB<br/> Head Teacher: Mrs Gillian Brady<br/> Phone: 020 8520 6267<br/> Email: Coppermill.School@sch.lbwf.gov.uk</p>                                                     | <p><b>George Tomlinson Primary School *</b><br/> Vernon Road, London, E11 4Q<br/> Head Teacher: Ms Amanda Stewart<br/> Phone: 020 8539 3577<br/> Email: GeorgeTomlinson.School@sch.lbwf.gov.uk<br/> Website: www.george-tomlinson.waltham-forest.lgfl.net</p>        |
| <p><b>Chase Lane Primary School *</b><br/> York Road, London, E4 8LA<br/> Head Teacher: Miss Carolyn Houstoun<br/> Phone: 020 8529 6827<br/> Email: ChaseLanePri.School@sch.lbwf.gov.uk<br/> Website: www.chase-lane-pri.waltham-forest.lgfl.net</p>                    | <p><b>Davies Lane Primary School *</b><br/> Davies Lane, London, E11 3DR<br/> Head Teacher: Ms Maureen Okoye (acting)<br/> Phone: 020 8539 2466<br/> Email: office@davieslane.waltham.sch.uk<br/> Website: www.davieslane.com</p>            | <p><b>Greenleaf Primary School *</b><br/> Greenleaf Road, London, E17 6QW<br/> Head Teacher: Mrs Susan Mumme<br/> Phone: 020 8520 7963<br/> Email: Greenleaf.School@sch.lbwf.gov.uk</p>                                                                              |
| <p><b>Chingford CofE Infant School *</b><br/> King's Road, London, E4 7EY<br/> Head Teacher: Miss Tessa Darlow<br/> Phone: 020 8529 7601<br/> Email: ChingfordCEInf.School@sch.lbwf.gov.uk</p>                                                                          | <p><b>Dawlish Primary School *</b><br/> Jesse Road, London, E10 6NN<br/> Head Teacher: Mr Mike Reader<br/> Phone: 020 8558 1566<br/> Email: Dawlish.School@sch.lbwf.gov.uk</p>                                                               | <p><b>Gwyn Jones Primary School *</b><br/> Hainault Road, London, E11 1EU<br/> Head Teacher: Ms Christine Bott<br/> Phone: 020 8556 7904<br/> Email: GwynJones.School@sch.lbwf.gov.uk</p>                                                                            |
| <p><b>Chingford CofE Junior School</b><br/> Cambridge Road, London, E4 7BP<br/> Head Teacher: Miss Tessa Darlow – Acting Headteacher<br/> Phone: 020 8524 5466<br/> Email: ChingfordCEJun.School@sch.lbwf.gov.uk<br/> Website: www.chingfordcofe-jun.waltham.sch.uk</p> | <p><b>Downsell Primary School</b><br/> Downsell Road, London, E15 2BS<br/> Head Teacher: Mrs Usha Sahgal<br/> Phone: 020 8556 0103<br/> Email: DownsellPri.School@sch.lbwf.gov.uk<br/> Website:</p>                                          | <p><b>Handsworth Primary School *</b><br/> Handsworth Avenue, London, E4 9PJ<br/> Head Teacher: Mrs Lillian Mumme<br/> Phone: 020 8527 5991<br/> Email: Handsworth.School@sch.lbwf.gov.uk<br/> Website: www.lgfl.net/lgfl/leas/waltham-forest/schools/handsworth</p> |
| <p><b>Chingford Hall Community Primary School *</b><br/> Burnside Avenue, London, E4 8YJ<br/> Head Teacher: Patricia Davies<br/> Phone: 020 8527 7433<br/> Email: ChingfordHall.School@sch.lbwf.gov.uk</p>                                                              | <p><b>Edinburgh Primary School</b><br/> Edinburgh Road, London, E17 7QB<br/> Head Teacher: Ms Christine Patston (Acting)<br/> Phone: 020 8520 4832<br/> Email: Edinburgh.School@sch.lbwf.gov.uk<br/> Website: www.edinburghprimary.co.uk</p> | <p><b>Henry Maynard Infants' School *</b><br/> Maynard Road, London, E17 9JE<br/> Head Teacher: Mrs Elaine Smith<br/> Phone: 020 8520 3042<br/> Email: HenryMaynardInf.School@sch.lbwf.gov.uk<br/> Website: www.henry-maynard-inf.waltham-forest.lgfl.net</p>        |

**Henry Maynard Junior School**  
 Addison Road, London, E17 9LT  
 Head Teacher: Alun North  
 Phone: 020 8521 3090  
 Email: [HenryMaynardJun.School@sch.lbwf.gov.uk](mailto:HenryMaynardJun.School@sch.lbwf.gov.uk)  
 Website: [www.henry-maynard-jnr.waltham-forest.lgfl.net](http://www.henry-maynard-jnr.waltham-forest.lgfl.net)

**Hillfield Primary School \***  
 Higham Hill Road, London, E17 6ED  
 Head Teacher: Mr Steve Lancashire  
 Phone: 020 8527 7934  
 Email: [HillfieldPri.School@sch.lbwf.gov.uk](mailto:HillfieldPri.School@sch.lbwf.gov.uk)

**Jenny Hammond School**  
 Worsley Road, London, E11 3JF  
 Head Teacher: Ms Deborah Gibbon  
 Phone: 020 8519 3977  
 Email: [JennyHammond.School@sch.lbwf.gov.uk](mailto:JennyHammond.School@sch.lbwf.gov.uk)

**Larkwood Primary School**  
 New Road, London, E4 8ET  
 Head Teacher: David Wright  
 Phone: 020 8529 4979  
 Email: [Larkwood.Primary@sch.lbwf.gov.uk](mailto:Larkwood.Primary@sch.lbwf.gov.uk)

**Longshaw Primary School \***  
 Longshaw Road, London, E4 6LH  
 Head Teacher: Mrs Carol Kirkland  
 Phone: 020 8529 5693  
 Email: [Longshaw.School@sch.lbwf.gov.uk](mailto:Longshaw.School@sch.lbwf.gov.uk)  
 Website: [www.longshawprimaryschool.co.uk](http://www.longshawprimaryschool.co.uk)

**Mayville Primary School \***  
 Lincoln Road, London, E11 4PZ  
 Head Teacher: Mr Barry Wills  
 Phone: 020 8539 5907  
 Email: [MayvillePri.School@sch.lbwf.gov.uk](mailto:MayvillePri.School@sch.lbwf.gov.uk)

**Mission Grove Primary School \***  
 Buxton Road, London, E17 7EJ  
 Head Teacher: Mrs Ludiya Besisira  
 Phone: 020 8520 3487  
 Email: [office@missiongrove.org.uk](mailto:office@missiongrove.org.uk)

**Newport School \***  
 Newport Road, London, E10 6PJ  
 Head Teacher: Mrs Anne Knight  
 Phone: 020 8539 4552  
 Email: [NewportInf.School@sch.lbwf.gov.uk](mailto:NewportInf.School@sch.lbwf.gov.uk)

**Oakhill Primary School \***  
 Alders Avenue, Woodford Green, IG8 9PY  
 Head Teacher: Ms Linda Laidler  
 Phone: 020 8527 3309  
 Email: [office@oakhill.waltham.sch.uk](mailto:office@oakhill.waltham.sch.uk)

**Riverley Primary (formerly Church Mead Infants) \***  
 Park Road, London, E10 7BZ  
 Head Teacher: Miss Jeanne Brown  
 Phone: 020 8539 4535  
 Email: [office@riverley.waltham.sch.uk](mailto:office@riverley.waltham.sch.uk)

**Roger Ascham Primary School \***  
 Wigton Road, London, E17 5HU  
 Head Teacher: Mr Matt Hanks  
 Phone: 020 8527 3157  
 Email: [office@rogerascham.waltham.sch.uk](mailto:office@rogerascham.waltham.sch.uk)



**Selwyn Primary School**

Cavendish Road, London, E4 9NG  
Head Teacher: Mr Robert Highsted  
Phone: 020 8527 3814  
Email: SelwynPri.School@sch.lbwf.gov.uk

**South Grove Primary School \***

Ringwood Road, London, E17 8PW  
Head Teacher: Mrs Maureen Reardon  
Phone: 020 8521 6000  
Email: SouthGrove.School@sch.lbwf.gov.uk  
Website: www.southgrove.waltham.sch.uk

**St Helen's Catholic Infant School \***

Shernhall Street, London, E17 9HU  
Head Teacher: Mr Gerard Durcan  
Phone: 020 8520 8500  
Email: SHelensCatholicInf.School@sch.lbwf.gov.uk  
Website:



**St Joseph's Catholic Infant School \***

Marsh Lane, London, E10 7BL  
Head Teacher: Mrs Mary Le Count  
Phone: 020 8539 3000  
Email: StJosephsCatholicInf.School@sch.lbwf.gov.uk  
Website: www.stjinf.s.waltham-forest.lgfl.net

**St Joseph's Catholic Junior School**

Vicarage Road, London, E10 5DX  
Head Teacher: Mrs Rosie McGlynn  
Phone: 020 8539 5971  
Email: StJosephsCatholicJun.School@sch.lbwf.gov.uk  
Website: www.stjosephsrcj.waltham.sch.uk

**St Mary's Catholic Junior School**

Shernhall Street, London, E17 3EA  
Head Teacher: Mr Robin Chalcraft / Mrs Rosie McGlynn  
Phone: 020 8520 3552  
Email: StMarysCatholicJun.School@sch.lbwf.gov.uk

**St Mary's Catholic Primary School**

Station Road, London, E4 7BJ  
Head Teacher: Ms Philomena Egan  
Phone: 020 8529 4723  
Email: StMarysCatholic.School@sch.lbwf.gov.uk

**St Mary's CofE VA Primary School**

The Drive, London, E17 3BN  
Head Teacher: Ms Beverley Hall  
Phone: 020 8521 1066  
Email: StMarysCE.School@sch.lbwf.gov.uk

**St Patrick's Catholic Primary School \***

Longfield Avenue, London, E17 7DP  
Head Teacher: Ms Christine Walton  
Phone: 020 8509 4321  
Email: stpatricks@st-patricks.waltham.sch.uk

**St Saviour's CofE Voluntary Aided Primary School**

Verulam Avenue, London, E17 8ER  
Head Teacher: Ms Amy Hoare  
Phone: 020 8520 0612  
Email: StSavioursCE.School@sch.lbwf.gov.uk

**Stoneydown Park Primary School \***

Pretoria Avenue, London, E17 6JY  
Head Teacher: Ms Jane Brown  
Phone: 020 8520 7026  
Email: StoneydownPark.School@sch.lbwf.gov.uk  
Website: www.stoneydownpark.ik.org

**Sybourn Infants' School \***

Sybourn Street, London, E17 8HA  
Head Teacher: Ms Evelyn Hearn  
Phone: 020 8539 4630  
Email: SybournInf.School@sch.lbwf.gov.uk

**Sybourn Junior School**

Sybourn Street, London, E17 8HA  
Head Teacher: Ludiya Basisira (Executive Head)  
Phone: 020 8539 4110  
Email: SybournJun.School@sch.lbwf.gov.uk

**The Woodside School**

Wood Street, London, E17 3JX  
Head Teacher: Ms June Willis  
Phone: 020 8520 5168  
Email: The.Woodside.School@sch.lbwf.gov.uk

**Thomas Gamuel Primary School \***

Colchester Road, London, E17 8LG  
Head Teacher: Mrs Sara Morgan  
Phone: 020 8520 7031  
Email: ThomasGamuel.School@sch.lbwf.gov.uk

**Thorpe Hall Primary School \***

Hale End Road, London, E17 4DP  
Head Teacher: Mrs Paulette Houghton  
Phone: 020 8527 4062  
Email: ThorpeHall.School@sch.lbwf.gov.uk

**Wellington Primary School \***

Wellington Avenue, London, E4 6RE  
Head Teacher: Lisa Cousins  
Phone: 020 8559 4278  
Email: Wellington.School@sch.lbwf.gov.uk

**Whitehall Primary School \***

Normanton Park, London, E4 6ES  
Head Teacher: Ms Shirley Edgar  
Phone: 020 8529 3813  
Email: office@whitehall.waltham.sch.uk  
Website: www.whitehallprimary.com

**Whittingham Community Primary School \***

Higham Hill Road, London, E17 5QX  
Head Teacher: Ms Dena Lawrence (Acting)  
Phone: 020 8523 3228  
Email: Whittingham.School@sch.lbwf.gov.uk

**Willow Brook Primary (formerly Church Mead Juniors)**

Church Road, London, E10 7BH  
Head Teacher: Teresa Busby  
Phone: 020 8539 1428

**Winns Primary School \***

Fleeming Road, London, E17 5ET  
Head Teacher: Mr Paul Ryan  
Phone: 020 8527 1872  
Email: Winns.School@sch.lbwf.gov.uk

**Woodford Green Primary School \***

Sunset Avenue, Woodford Green, IG8 0ST  
Head Teacher: Ms Kerry Ansell-Munden  
Phone: 020 8504 1629  
Email: WoodfordGreen.School@sch.lbwf.gov.uk  
Website: www.woodfordgreen.waltham.sch.uk

**Yardley Primary School \***

Hawkwood Crescent, London, E4 7PH  
Head Teacher: Mr Norman Clear  
Phone: 020 8529 3671  
Email: office@yardley.waltham.sch.uk

## Secondary schools

### Aveling Park School

(N.B to be Frederick Brenner in September 2008)

Aveling Park Road, London, E17 4NR

Head Teacher: Ms Ruth Woodward

Phone: 020 8527 5794

Email: AvelingPark.School@sch.lbwf.gov.uk

### Chingford Foundation School

Nevin Drive, London, E4 7LT

Head Teacher: Mr Mark Morraill

Phone: 020 8529 1853

Email: admin@chingford-school.co.uk

Website: www.chingford-school.co.uk

### Connaught School for Girls

Connaught Road, London, E11 4AB

Head Teacher: Mrs Ann Betts

Phone: 020 8539 3029

Email: Connaught.School@sch.lbwf.gov.uk

Website: www.connaught-school.co.uk

### George Mitchell Community School

Farmer Road, London, E10 5DN

Head Teacher: Mrs Helen Jeffery

Phone: 020 8539 6198

Email: GeorgeMitchell.School@sch.lbwf.gov.uk

Website: www.gmschool.co.uk

### Heathcote School

Normanton Park, London, E4 6ES

Head Teacher: Mr Barry Hersom

Phone: 020 8498 5110

Email: Heathcote.School@sch.lbwf.gov.uk

Website: heathcote.waltham-forest.lgfl.net

### Highams Park School

Handsworth Avenue, London, E4 9PJ

Head Teacher: Mr Anthony Perrett

Phone: 020 8527 4051

Email: enquiries@highamspark.waltham.sch.uk

Website: www.highamspark.waltham.sch.uk

### Kelmscott School

Markhouse Road, London, E17 8DN

Head Teacher: Ms Lynette Parvez

Phone: 020 8521 2115

Email: Kelmscott.School@sch.lbwf.gov.uk

### Leyton Sixth Form College

Essex Road, London, E10 6EQ

Head Teacher: Mrs Sue Lakeman

Phone: 020 8928 9000

### Leytonstone School

Colworth Road, London, E11 1JD

Head Teacher: Mr Luke Burton

Phone: 020 8988 7420

Email: Leytonstone.School@sch.lbwf.gov.uk

### Norlington School for Boys

Norlington Road, London, E10 6JZ

Head Teacher: Ms Jennifer Bax

Phone: 020 8539 3055

Email: Norlington.School@sch.lbwf.gov.uk

Website: www.norlington.waltham.sch.uk

### Rush Croft School

Rushcroft Road, London, E4 8SG

Head Teacher: Ms Patricia Cutler

Phone: 020 8531 9231

Email: office@rushcroft.com

### Sir George Monoux Sixth Form College

Chingford Road, London, E17 5AA

Head Teacher: Kim Clifford

Phone: 020 8523 3544

### The Holy Family Technology College

1 Shernhall Street, London, E17 3EA

Head Teacher: Ms Carole Hodges (acting)

Phone: 020 8520 0482

Email: HolyFamilyCatholic.School@sch.lbwf.gov.uk

Website: www.holyfamily.waltham.sch.uk

### The Lammas School

150 Seymour Road, London, E10 7LX

Head Teacher: Ms Shona Ramsay

Phone: 020 8988 5860

Email: Lammas.School@sch.lbwf.gov.uk

**Tom Hood Community Science College**

Telling Close, London, E11 3NT  
Head Teacher: Mrs Candice Dwight  
Phone: 020 8534 3425  
Email: TomHood.School@sch.lbwf.gov.uk

**Waltham Forest College**

Forest Road, London, E17 4JB  
Head Teacher: Mr Robin Jones (acting)  
Phone: 020 8501 8000

**Walthamstow Academy**

Billet Road, London, E17 5DP  
Head Teacher: Fiona Cordeaux  
Phone: 020 8527 3750  
Email: principal@walthamstow-academy.org  
Website: www.walthamstow-academy.org

**Walthamstow School for Girls**

Church Hill, London, E17 9RZ  
Head Teacher: Ms Rachel MacFarlane  
Phone: 020 8509 9446  
Email: Walthamstow.School@sch.lbwf.gov.uk  
Website: www.wsfg.waltham.sch.uk

**Warwick School for Boys**

(N.B to be Frederick Bremer in September 2008)  
Barrett Road, London, E17 3ND  
Head Teacher: Mr David Willett (acting)  
Phone: 020 8520 4173  
Email: Warwick.School@sch.lbwf.gov.uk  
Website: www.warwick-waltham.co.uk

**Willowfield School**

Clifton Avenue, London, E17 6HL  
Head Teacher: Ms Evelyn Wilson  
Phone: 020 8527 4065  
Email: Willowfield.School@sch.lbwf.gov.uk  
Website: www.willowfield.waltham.sch.uk



## Special schools

### Brookfield House School

Head Teacher: Jackie Thomas  
Alders Avenue, Woodford Green, IG8 9PY  
Tel: 020 8527 2464

Brookfield House is a maintained special school for children and young people between the ages of 2 and 16 with a range of special educational needs including physical difficulties, medical needs, hearing impairment and sensory difficulties.

In some instances, Brookfield House also provides a short-term placement for pupils from other schools whilst they are recovering from major surgery and/or hospitalisation. A small number of pupils attending the school have very serious and life threatening conditions. All pupils have a statement of special educational needs, or are in the process of having a statement completed.

The school has recently been refurbished to enhance the facilities for pupils and staff. **Specialist** resources and facilities include the, medical and health services, speech and language therapy, physiotherapy and occupational therapy, a hydrotherapy pool and sports hall.

### Belmont Park School

Acting Head Teacher: Mrs Julia Mainwaring  
Leyton Green Road, Leyton, E10 6DB  
Tel: 020 8556 0006

The school caters for pupils between the age of 11 to 16 who are experiencing a range of emotional, social and behavioural difficulties. The school has recently been built and offers a range of facilities for pupils. The environment is bright, with an ethos conducive to learning. Pupils are offered a full time table of small group work with specialist teachers, learning mentors and support assistants.

The emphasis of the school's work is on teaching and learning and on teaching skills to enable positive changes in behaviour. It provides close home school liaison because it is important that pupils receive a consistent approach to managing behaviour.

The school aims to promote a positive image which reflects the ethos of all its work. There is currently a Pupil Referral Unit attached to the school for mainstream pupils who have been permanently excluded. The aim of the PRU is to support pupils manage their behaviour.



## Joseph Clarke School

Head Teacher: Mr Peter Falconbridge  
Vincent Road, Chingford, E4 9PP Tel: 020 8523 4833

Joseph Clarke School is a maintained, special school providing facilities for pupils aged 3 to 19 with visual impairment, and an increasing number of these pupils have additional needs, physical and/or learning difficulties.

Almost all pupils work within the National Curriculum at levels appropriate to their individual needs and abilities. Independence skills and mobility training are taught as additional curricula and much emphasis is laid on I.C.T. in order to prepare the pupils for the world of work. There are small teaching groups, a good pupil/staff ratio and facilities for younger and older groups of children with additional needs. The school maintains links with local mainstream schools and pupils are offered the opportunity to visit regularly.

Pupils aged 16 or over are able to follow the ASDAN Towards Independence Course at Joseph Clarke. ASDAN offers a framework of activities and modules through which personal, social and independence skills can be developed and accredited.

The school also caters for a small number of pupils with profound and multiple learning difficulties and complex needs. All resources are modified to meet the pupils' needs and interests. The pupils have numerous opportunities to work in a variety of situations, on a one-to-one basis with an adult, in small groups and in whole class activities.

Pupils have the opportunity to participate in swimming lessons, horse riding and outings to develop their social skills.

## Whitefield Schools and Centre

Head Teacher: Dr Niels Chapman  
Macdonald Road, Walthamstow,  
London E17 4AZ  
Tel: 020 8531 3426

Whitefield caters for pupils from 3 to 19 with a range of special educational needs including autistic spectrum disorders, language impairment and disorders, hearing impairment, deaf blind, Downs syndrome, cerebral palsy, profound and multiple learning difficulties, moderate and severe learning difficulties.

Whitefield offers 300 places for pupils with special educational needs. Provision is divided into three specialised schools, each with a head of school. These are the School for Sensory and Impairment and Learning Difficulties (SILD); the School for Communication and Interaction Primary (CIP) and School for Communication and Interaction Secondary (CIS).

The school follows formal, pre-formal and semi-formal curriculums, based on both

the National and Pre-National Curriculum, depending on the ability levels of the pupil. Pupils' achievements are accredited through nationally recognised awards, including SATs, ASDAN, OCR Entry Level and GCSE.

Specialist resources and facilities include the family support team, medical and health services, music therapy department, speech and language therapy, physiotherapy, soft play area, sensory rooms, adventure playground, hydrotherapy pool and sports hall.

Home school links are built up and family support is distributed throughout the schools to cater to the differing needs of individual pupils and their families.

Staff have a range of skills and experience using a variety of learning styles and teaching approaches throughout the schools including, BSL, sign bilingualism, sing-along, PECS, TEACCH, intensive interaction, phonological awareness training, social stories and the use of a total communication approach.

## William Morris School

Head Teacher: Mr Ian Johnston  
Folly Lane, Walthamstow, London, E17 5NT  
Tel: 020 8503 2225

William Morris is a secondary special school for pupils aged 11-19 who have a range of special educational needs, including:

- profound and multiple learning difficulties (PMLD);
- severe learning difficulties (SLD);
- speech, communication and learning needs (SCLN);
- moderate learning difficulties (MLD).

The school delivers the full National Curriculum and Pre-National Curriculum, which is differentiated to maximise the learning opportunities of all pupils.

As well as the core-learning subjects pupils follow lessons in personal, health and social education (PSHE) and citizenship to prepare them for adulthood. There is a post 16 provision which links in with the local college and the ASDAN programme offers a framework of activities and modules through which personal, social and independence skills can be developed and accredited.

Specialist resources and facilities include medical and health services, music therapy, speech and language therapy, physiotherapy and sports hall.



## Alternative provisions

### Pupil Referral Units

Learning Support Centre  
4 Burnside Avenue, London E4 8YJ  
Tel: 020 8709 3000

The Learning Support Centre is the Pupil Referral unit for primary aged children at risk of permanent exclusion. Headteachers refer children through the Social Inclusion team. Children receive a broad and balanced curriculum at the unit alongside intensive social skills training. When a child is placed at the

unit he/she attends full time for two terms. A review is then held to discuss progress and set a reintegration programme back into the child's school.

The child has a planned reintegration with support from the unit initially. When appropriate, the unit support is withdrawn as the child's time back in school increases. When all support necessary for the individual child is in place and the placement is proving successful, the child will return full time to the mainstream school.

### The Davis School

192 Vicarage Road, London E10 5DX  
Tel: 020 8556 4703

The Davis School is the Pupil Referral Unit for secondary-age students who are at risk of being permanently excluded. It aims to return students to mainstream school, or post-16 further education, or to training for work. Pupils attend full-time, and as far as possible, the unit models the curriculum of a mainstream setting. Expectations of work and behaviour are compatible with mainstream school. Pupils are supported through a favourable pupil-teacher ratio and strong links with outside agencies.

### Education Plus

Antlers Hill, Chingford, London, E4 7RS  
Tel: 020 8524 9650  
E-mail: Carole.Mitchinson@edu.lbwf.gov.uk

The Education Plus Service is staffed by experienced teachers who specialise in teaching pupils with special educational needs the majority of whom have a statement. Teaching is mainly 1:1 or in a small group. Full-time education is not provided. Education Plus is able to meet the needs of pupils with:

- complex and diverse learning difficulties;
- specific learning difficulties;
- emotional and behavioural problems;

- autism/Aspergers syndrome;
- non-attending/school refusers;

The service can also offer an on demand service to carry out the baseline assessments of pupils either in school or at the centre. There is also a qualified counsellor on the staff. In addition Education Plus can provide teachers to work in schools and support pupils with special educational needs. This service is paid for by the school.

Referrals are mostly made by schools who pay for the teaching and specialist services provided.



## Vision 12

Waltham Forest College  
Forest Road, Walthamstow, London E17 4JB  
Tel: 020 8501 8000

Vision 12 offers young people in year 11 the opportunity to sample a range of vocational areas with good progression routes in the local colleges. Young people study English and maths and ICT through PSHE projects that are relevant to them. It has a good track record of moving young people into college, work or training for year 12.

## Contemporary Pathways

Various venues

Contemporary pathways are vocational courses designed to prepare young people for the world of work in a variety of industries for example customer care, sports and leisure, business administration, ICT, construction.

For details of how referrals can be made please contact the alternative provisions manager at:

Silver Birch House  
Uplands Business Park,  
Blackhorse Lane,  
Walthamstow E17 5SD  
Tel: 020 8496 5820

## Support and provision for older students

### **Waltham Forest College**

Head Teacher: Mrs Carol Gibson  
Forest Road, London, E17 4JB  
Tel: 020 8501 8000

### **Leyton Sixth Form College**

Head Teacher: Mrs Sue Lakeman  
Essex Road, London, E10 6EQ  
Tel: 020 8928 9000

### **Sir George Monoux College**

Chingford Road, Walthamstow, London E17 5AA  
Tel: 020 8523 3544

## Post 16 Support from Connexions

### **Afasic**

2<sup>nd</sup> Floor, 50-52 Great Sutton Street  
London ED1V ODJ  
Tel: 0845 3555 577  
Mon-Fri 10:30am to 2:30pm  
Email: [info@afasic.org.uk](mailto:info@afasic.org.uk)  
[www.afasic.org.uk](http://www.afasic.org.uk)

### **Down's Syndrome Association**

Langdon Down Centre, 2A Langdon Park  
Teddington, Middlesex TW11 9PS  
Tel: 0845 2300 372  
E-mail: [info@downs-syndrome.org.uk](mailto:info@downs-syndrome.org.uk)  
[www.downs-syndrome.org.uk](http://www.downs-syndrome.org.uk)

### **Brittle Bone Society**

30 Guthrie Street, Dundee DD1 5BS  
Tel: 0800 028 24 59  
Mon-Fri 9:00am- 4:30pm  
Email: [bbs@brittlebone.org](mailto:bbs@brittlebone.org)  
[www.brittlebone.org](http://www.brittlebone.org)

### **Centre for Autism and related Disorders LTD**

P.O.Box 643  
Aylesbury  
Bucks HP18 9WQ  
Tel: 0870 899 8898  
[www.centerforautism.com](http://www.centerforautism.com)

### **Dyspraxia Foundation**

8 West Alley, Hitchin  
Herts SG4 1EG  
Tel: 01462 454986  
Mon-Fri: 10:00am-1:00pm  
Email: [dyspraxia@dyspraxiafoundation.org.uk](mailto:dyspraxia@dyspraxiafoundation.org.uk)  
[www.dyspraxiafoundation.org.uk](http://www.dyspraxiafoundation.org.uk)

### **CEREBRA**

For children with brain related conditions.  
13 Guildhall Square, Carmarthen SA31 1PR  
Helpline: 0800 328 1159  
[www.cerebra.org.uk](http://www.cerebra.org.uk)

### **Hyper-Active Children's Support Group**

71 Whyke Lane, Chichester, West Sussex PO19 7PD  
Tel: 01243 539966  
Mon-Fri- 10:00am-1:00pm  
Email: [hyperactive.hacsg.org.uk](mailto:hyperactive.hacsg.org.uk)  
[www.hacsg.org.uk](http://www.hacsg.org.uk)

### **MENCAP**

Learning Disability Helpline  
Tele: 0808 808 1111  
Open Mon-Fri 9:00am-5:00pm  
Textphone: 0808 808 8181  
Email: [helpline@mencap.org.uk](mailto:helpline@mencap.org.uk)  
[www.askmencap.info](http://www.askmencap.info)

### **DeafPLUS**

Trinity Centre, Key Close, London E1 4HG  
Tel/fax: 020 7790 6147  
Minicom: 020 7790 5999  
Email: [London.operations@DeafPLUS.org](mailto:London.operations@DeafPLUS.org)

**National Autistic Society**  
 393 City Road, London EC1V 1NG  
 Helpline: 0845 070 4004  
 Mon-Fri: 10:00am-4:00pm  
 Email: [nas@nas.org.uk](mailto:nas@nas.org.uk)

**For children with medical, physical  
 or sensory impairments.**  
 4 Swan Courtyard, Coventry Road  
 Birmingham B26 1BU

**Diabetes UK**  
 Macleod House, 10 Parkway, London NW1 7AA  
 Tel: 020 7424 1000  
 Fax: 020 7424 1001  
 Email: [info@diabetes.org.uk](mailto:info@diabetes.org.uk)  
[www.diabetes.org.uk](http://www.diabetes.org.uk)

**British Dyslexia Association**  
 98 London Road, Reading, Berkshire RG1 5AU  
 Helpline: 0118 966 8271  
 Mon-Fri 10:00am to 4:00pm  
 Email: [helpline@bdadyslexia.org.uk](mailto:helpline@bdadyslexia.org.uk)  
[www.bdadyslexia.org.uk](http://www.bdadyslexia.org.uk)



**Association for Spina Bifida & Hydrocephalus  
 (ASBAH)**

South East Region Office, 209 Crescent Road  
 New Barnet EN4 8SB  
 Tel: 020 8449 0475  
 Mon-Fri- 9:00am- 5:00pm  
 Email: [sero@asbah.org](mailto:sero@asbah.org)

**Epilepsy Action**

New Anstey House, Gate Way Drive  
 Yeadon, Leeds LS19 7XY  
 Tel: 0800 800 5050  
 Fax: 0800 800 5555  
 Email: [helpline@epilepsy.org.uk](mailto:helpline@epilepsy.org.uk)  
[www.epilepsy.org.uk](http://www.epilepsy.org.uk)

**Dyslexia Association of London**

Tel: 020 7407 0900  
 Tue-Thu 10:00am- 12:00pm and 2:00pm- 4:00pm

**British Institute for Brain injured children**

Knowle Hall, Bridgwater, Somerset TA7 8PJ  
 Tel: 01278 684060  
 Mon-Fri- 9:00am-5:00  
 Email: [info@bibic.org.uk](mailto:info@bibic.org.uk)  
[www.bibic.org.uk](http://www.bibic.org.uk)

**M.S. National Centre**

372 Edgware Road, London NW2 6ND  
 Tel: 0800 800 8000  
 Email: [info@msociety.org.uk](mailto:info@msociety.org.uk)  
[www.msociety.org.uk](http://www.msociety.org.uk)

## Support for a particular special need or disability

Organisations offering support on a particular special need and or disability

### **National Deaf Children's Society**

15 Dufferin Street  
London EC1Y 8UR  
Tel: 020 7490 8456  
Mon-Fri 10:00am to 5:00pm  
Email: [helpline@ndcs.org.uk](mailto:helpline@ndcs.org.uk)  
[www.ndcs.org.uk](http://www.ndcs.org.uk)

### **Royal National Institute of the Blind**

RNIB Children's Services  
105 Judd Street  
London WC1H 9NE  
Tel: 020 7388 1266  
[www.rnib.org.uk](http://www.rnib.org.uk)

### **SENSE-The National DeafBlind and Rubella Association**

11-12 Clifton Terrace  
Finsbury Park  
London N4 3SR  
Tel: 020 7272 7774  
Minicom: 020 7272 9648  
Mon-Fri 9:00am- 5:30pm  
Email: [enquiries@sense.org.uk](mailto:enquiries@sense.org.uk)  
[www.sense.org.uk](http://www.sense.org.uk)

### **National Eczema Society**

Hill House  
Highgate Hill  
London N19 5NA  
Helpline: 0870 241 3604  
Mon-Fri 8:00am-8:00pm  
Email: [helpline@eczema.org](mailto:helpline@eczema.org)  
[www.eczema.org](http://www.eczema.org)

### **SCOPE for people with cerebral palsy**

Cerebral Palsy Helpline  
PO.Box 833  
Milton Keynes MK12 5NW  
Helpline: 0808 800 3333  
9:00am-7:00pm weekdays  
10:00am-2:00pm Sat  
Email: [cphelpline@scope.org.uk](mailto:cphelpline@scope.org.uk)  
[www.scope.org.uk](http://www.scope.org.uk)

### **The Royal Association for Deaf People**

RAD Head Office  
Walsingham Road  
Colchester  
Essex CO2 7BP  
Tel: 01206 509509  
Text: 01206 577090  
Mon-Fri 9:00am-5:00pm  
Email: [info@royaldeaf.org.uk](mailto:info@royaldeaf.org.uk)  
Fax: 01206 769755



## General support

### Organisations offering general support

#### Advisory Centre for Education

Unit 1c, Aberdeen Studios  
22 Highbury Grove  
London N5 2DQ  
Tel: 0808 800 5793  
Mon-Fri: 2:00pm-5:00pm  
Ace-ed@easynet.co.uk  
www.ace-ed.org.uk

#### Independent Panel for Special Educational Advice(IPSEA)

6 Carlow Mews, Woodbridge  
Suffolk IP12 1EA  
Tel: 0800 0184016  
Mon-Thur- 10:00am- 4:00pm and 7:00pm- 9:00pm  
Fri- 10:00am-1:00pm  
Fax: 020 7520 0406

#### Network 81

1-7 Woodfield Terrace  
Chapel Hill, Stansted  
Essex CM24 8AJ  
Advice Line: 0870 770 3306  
Mon-Thur-10:00am-1:00pm  
Email: info@network81.org  
www.network81.org.uk

#### Contact-a-Family

209-211 City Road  
London EC1V 1JN  
Helpline: 0808 808 3555  
Mon-Fri 10:00am-4:00pm  
5:30pm-7:30pm Mon Only  
Minicom: 020 7608 8702  
Textphone: 0808 808 3556  
Email: info@cafamilly.org.uk  
www.cafamilly.org.uk

#### London SEN Mediation Service

240 Lancaster Road  
London W11 4AH  
020 7229 0845  
Email: Annette.colleary@klds.org.uk  
www.londonsenmediation.org.uk

#### The Children's Legal Centre

University of Essex  
Wivenhoe Park  
Colchester  
Essex CO4 3SQ  
Tele: 01206 873820  
Mon-Fri: 10:00am-12:30pm  
Email: clc@essex.ac.uk  
www.childrenslegalcentre.com

#### Face to Face

The SCORE Building  
100 Oliver Road  
Leyton  
London E10 5JY  
Tel: 020 8430-7090  
You can also e-mail us at: info@face2face-wf.org.uk

#### Barnardo's Hamara Family Project

Cartel House  
1b Priory Avenue  
Walthamstow  
London  
E17 7QP  
Tel: 0208 503 7270  
hamara.walthamstow@barnardos.org.uk

#### DIAL UK (Disability Information Line)

St Catherine's  
Tickhill Road  
Doncaster  
South Yorkshire  
DN4 8QN  
Tel: 01302 310123  
http://www.dialuk.org.uk/

# Support for specific concerns

## Organisations offering support on specific concerns

### Bullying

This is a common issue raised by parents and should always be discussed with your child's school but there are also national groups offering information on anti-bullying at:

[www.direct.gov.uk/en/Parents/Yourchildshealthandsafety/Worriedbout/index.htm](http://www.direct.gov.uk/en/Parents/Yourchildshealthandsafety/Worriedbout/index.htm)

information Parentline Plus at

[www.parentlineplus.org.uk/bullying](http://www.parentlineplus.org.uk/bullying)  
(0808 800 2222)

The ACE helpline (0808 800 5793)

### Bereavement

Help is at hand: a resource for people bereaved by suicide and other sudden traumatic death.

This department of health guide is aimed firstly at people who are unexpectedly bereaved in this way. It also provides information for professionals who come into contact with bereaved people.

The guide can be found online at:

[www.dh.gov.uk/en/Publicationsandstatistics/Publications/PublicationsPolicyAndGuidance/DH\\_4139006](http://www.dh.gov.uk/en/Publicationsandstatistics/Publications/PublicationsPolicyAndGuidance/DH_4139006)

## Tackling Gangs Action Programme

Currently in preparation is material to make parents aware of behaviour which might show that your child is involved in gangs. This will be available at: [www.crimereduction.gov.uk](http://www.crimereduction.gov.uk)

### Employer-supported childcare

Information should be available on how parents can obtain guidance via the HMRC Employer helpline on 0845 7143 143 and the 'Her Majesty's Revenue and Customs website' [www.hmrc.gov.uk/childcare](http://www.hmrc.gov.uk/childcare)

## Financial and legal issues

Tax credits (Working Tax Credit and Child Tax Credit)

- how parents can obtain information about their entitlements

- how parents can make a claim for both tax credits, including the childcare element of Working Tax Credit

Information from the following sources:

'Her Majesty's Revenue and Customs' website, [www.hmrc.gov.uk](http://www.hmrc.gov.uk) including the tax credit pages and on-line calculator

the tax credits helpline (0845 300 3900)

Disability Living Allowance and Carers Allowance

Information about the following benefits:

- Income support
- Pension Credit
- Housing Benefit
- Council Tax Benefit
- Working Tax Credit
- Schemes such as Motability

Can be found at [www.direct.gov.uk/carers](http://www.direct.gov.uk/carers) or by phone to the Benefit Enquiry Line on 0800 88 22 00



## Who we are and where to find us

The SEN Team is responsible for the administration of statutory assessments of children with special educational needs. When a child is being assessed we tell the parents which officer is dealing with the assessment.

### Assessment Officers

|                  |               |
|------------------|---------------|
| Paulette Pringle | 020 8496 5607 |
| Brett Russell    | 020 8496 5610 |



Thank you to the pupils at Whitefield Schools and Centre and Woodside Community School for the artwork provided for this booklet.

### SEN Inclusion Officers

|                        |               |
|------------------------|---------------|
| Michelle Leonards      | 020 8496 5603 |
| Lindsay Walne          | 020 8496 5604 |
| Chinwe Moneke          | 020 8496 5605 |
| Jillian Derry Williams | 020 8496 5606 |
| Soniah Cresswell       | 020 8496 5617 |
| SEN Transport          | 020 8496 5600 |

We are based at the following address:

E Block  
Education Centre  
Queens Road  
Walthamstow  
E17 8QS

### Translations

If you would like a translated version of this document 'Special Educational Needs Information for Parents' please contact the SEN Team on 020 8496 5610 or write to the SEN Team at Education Centre, Queens Road, Walthamstow, London E17 8QS

### Availability of this document

Parents may obtain a free copy of this document from the SEN Team address as above. In addition, copies will be available for reference for parents and others at Parent Partnership, Graylaw House, Leyton, E10 6QE

## INTERPRETING AND TRANSLATION ASSISTANCE

If you would like a summary of this booklet in a community language, please tick the relevant box and complete and return the form to the address below.

This document is also available on Audio Tape ☐ Braille ☐ Large Print ☐

|                                                                                                                                                                                                     |                                                                                                                                                                                               |                                                                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Nëse e dëshironi një përmbledhje të kësaj broshure në gjuhën e ndonjë komuniteti, ju lusim shenoni katrorin përkatës, komplettoni adresën dhe ktheni këtë formë në adresën e dhënë më poshtë</p> | <p>إنا نريد ملخصاً لهذا الكتيب بلغة الجالية فالرجاء وضع علامة بال صندوق المناسب وأعد كامل النموذج للتران أدناه.</p>                                                                           | <p>如果您希望我們使用某一社區語言向您提供該小冊子的內容摘要，請在對應的方格中打勾並將填好的表格寄至下述地址。</p>                                                                                                                     |
| <p>Pour obtenir un résumé de cette brochure dans une langue de la communauté, veuillez cocher la case correspondante et renvoyer le formulaire dûment rempli à l'adresse ci-dessous.</p>            | <p>Jeżeli chciał(a)byś otrzymać streszczenie tej broszury w innym języku, zakreśl odpowiednią kratkę, wypełnij formularz i wyślij go na poniższy adres.</p>                                   | <p>Se desear un resumo deste livrete numa das linguas da comunidade, deve assinalar o quadrado relevante e preencher o formulário, que nos deve enviar para a morada abaixo.</p> |
| <p>Haddii aad jeclaan lahayd in aad buug-yarahan ku hesho luuqadda jaaliyadda, fadlan sax sanduuga la xidhiidha, kuna soo celi foomka cinwaanka hoos ku qoran.</p>                                  | <p>இக்கையூகியைக் கருகப்பிரிவின உங்கள் மொழியில் வேண்டுமானால், தயவுசெய்து அதற்கான சதுரத்தில் குறிப்பிட்டு பத்திரத்தை மறுவையாகப் பூர்த்தி செய்து கீழே தரப்பட்ட மின்னஞ்சல் அனுப்பி வைக்கவும்.</p> | <p>Bu broşürün Türkçesinin bir özetini istiyorsanız, lütfen uygun kutucuğu işaretleyip formu doldurduktan sonra aşağıdaki adrese gönderin.</p>                                   |
| <p>Name _____<br/>Address _____<br/>Telephone No. _____</p>                                                                                                                                         | <p>Return to:<br/>SEN Team at Education Centre<br/>Queens Road<br/>Walthamstow<br/>London E17 8QS</p>                                                                                         | <p>اگر آپ کو اس کتابچے کا خلاصہ کیورتی کی زبان میں درکار ہو تو براہ مہربانی متعلقہ خانے میں نشان لگائیں اور فارم کو مکمل کر کے نیچے دیئے گئے پتہ پر بھیج دیں۔</p>                |

Translated by London Borough of Waltham Forest Interpreting and Translation Service

